

Institution:

Mailing Address:

SCOPE OF WORK

To support the strategic implementation efforts of the Secondary Career-Technical Alignment Initiative <<insert institution>> will:

Appoint a campus liaison for attendance of kick-off events	\$250
Reports and Meetings 1. Participate in regular meetings hosted by SCTAI and CT2 staff, providing regular updates or disseminating information from those meetings as needed. 2. Finalize compliance report (summary of expected course submissions) accuracy by January 11 th , 2019 for existing CTANs and expected compliance; Completion of any appeals via process for course discrepancies by June 30, 2018.	 \$125 \$125
Workshop Participation and Attendance 1. Identify no fewer than three faculty and or staff for workshop attendance. 2. Ensure attendance and follow up of identified faculty at workshops.	 \$100 \$650

Contract Date: **Execution through June 30, 2018.**

Initial Meeting/Training			\$250
Reports and Meeting			\$250
Workshops			\$750
		Total	\$ 1,250